|  |  |  |
| --- | --- | --- |
| ***Personal Information*** | **Full name:**  | **TALEH KARIMOV** |
| **Date of Birth:**  | July 1st, 1988  |
| **Place of birth:**  | Oguz, Azerbaijan |
| **Nationality:** | Azerbaijan |
| **Marital Status:** | Married  |
| **Address:** | Z.Gambarov Str., 3, 26, Binagadi, Baku, Azerbaijan |
| **Mobile:** | (+994 055) 695 82 57 |
| **E-mail:** | osud1988@gmail.com |

|  |  |  |  |
| --- | --- | --- | --- |
| ***Work experience*** | **May 2018 - current****Apr 2014 –May-2018** | ***Translator at KOLIN Construction Tourism Industry and Trading Co. Inc.******Freelance translator*** | - Translating construction related documents, including method statements, product datasheets, plans & procedures, DWGs, etc.-Translating from English, Czech, Russian into Azerbaijani and vice versa- Generating adequate translation of technical documents |
| **Apr 2012 – Apr 2014** | ***Translator at Veritas Media Ltd*** | - Generated professional translation of news articles from Russian into English, as well as from English into Azerbaijani and vice versa |
| **Mar 2011 – Nov 2011** | ***Translator, Web Admin*****Day.Az Ltd** | - Generated high-quality translation of news articles from Russian and Azerbaijani into English, posted news and articles on the website. |

|  |  |
| --- | --- |
| ***Education*** | **2005-2009 Bachelor’s Degree in Translation, Baku Slavic University** |
|  |
| ***Skills:*** | **Computer skills:** MicrosoftOffice, Trados, AutoCAD**Languages: Azerbaijani** – native; **English & Czech** – excellent; **Turkish & Russian**- good, **Arabic** - pre-intermediate |
| **IELTS (Academic: 7.5)** |