**CURRICULUM VITAE**

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**PERSONAL DATA**

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| --- | --- |
| **Name** | Elnur |
| **Surname** | Gasimov |
| **Patronymic** | Yasin |
| **Birth date** | 12.07.1984 |
| **Birth place** | Sumgait |
| **Marital status** | Married |
| **Driving lisence** | Category B |
| **Nationality** | Azerbaijani |
| **Address** | Baku, Nizami district, Babek avenue, house 71, apartment 22 |
| **Contact details** | landline: **+99412370 23 34**  cell: **+99455599 25 52**  e-mail: [**elnur\_gasimov@inbox.ru**](mailto:elnur_gasimov@inbox.ru)  **e.oskar84@gmail.com** |

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**STUDY AND SERVICE**

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| **Secondary education** | 1991-2001 |
| **Azerbaijan University of Languages**  **Bachelor Degree**  **Translation Faculty** | 2002- 2006 |
| **Military Service**  **State Border Service**  **Khudat Border Troops** | 2006- 2007 |
| **The State Economic University**  **Finance&Credit**  **Second Higher Education** | 2007- 2009 |
| **ASR Consulting and Research Group Human Resources Management Complete Training Course** | 2012  (February-April) |
| **Complete Training Program on Management, GEMMS Group, Certificate of Achievement** | 2017  (January-March) |

**EMPLOYMENT HISTORY**

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| **The Information Technology and Manegement Department within The State Committee on Property Issues**  **(presently, The Ministry of Economy of Azerbaijan Republic)**  **(The Project “The National Spatial Data Infrastructure”)**  **(Project Assistant - Service Contract)**  **Time- September, 2019- till today** |
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| **Baku Transport Agency**  **Foreign Transport Group (GEMMS)**  **Position- International Relations Manager in some cases driver of group’ s director**  **(Service Contract)**  **Time- July, 2016- June, 2019**  **Reason for leaving: Termination of contract** |
|  |
| **The Cabinet of Ministers of Azerbaijan Republic**  **The Working Group on Valuation of Loss and Casualties**  **Occured During Military Aggresion of Armenia**  **Department- International Relations**  **Position- Translator&Interpreter**  **Time- May, 2014- September, 2015**  **Reasing for leaving: Low salary** |
|  |
| **Universe Azerbaijan, Technical Translation Department**  **Position-Technical Translator**  **Time-March, 2013-September, 2013 (as an practice)** |
|  |
| **Hidro-Lotus LLC (Azersu OSC)**  **Construction (Water and Sewerage Systems)**  **Position- Technical Translator**  **Time- November, 2011-December 2012**  **Reason for leaving- Reduction** |
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| **DIA Holding (Construction Company)**  **The Department of Legal Issues**  **Position- Translator**  **Time- April, 2011– October 2011**  **Reason for leaving- Reduction** |

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| **The Embassy of Greece to Azerbaijan Republic**  **The Department for Economical Issues**  **(Internship Period)**  **Position-Translator&Interpreter**  **Time- June, 2002- September, 2003**  **Reason for leaving- Termination of internship period** |

**LANGUAGE LITERACY**

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| --- | --- | --- | --- |
| **Language** | **Writing** | **Reading** | **Speaking** |
| **Azeri** | Excellent | Excellent | Excellent |
| **Russian** | Excellent | Excellent | Excellent |
| **English** | Excellent | Excellent | Excellent |
| **German** | Excellent | Excellent | Excellent |
| **Greek** | Good | Good | Good |
| **Turkish** | Excellent | Excellent | Excellent |

**COMPUTER LITERACY**

Microsoft Windows, Word, Excel, Access 2000, Office, Power-Point, Exchange, Front Pages, Microsoft Office Publisher, Outlook Express, Internet Explore, Photoshop (Translation)

**COURCES AND SEMINAR ATTENTED**

“Human Rights Protection”, National NGO Forum (April, 2005);

“Municipality election”, ADSAYO (November, 2003);

“Computer course program”, X Computer;

“Foodstuffs Quality and Safety”, The Ministry of Economic Development

of Republic of Azerbaijan (March, 2009);

“The Presidential elections” The National Democracy Institution (2008);

“Information and Technology Service” Exhibition, Bakutel (November,2010)

“Modern Education Novelties” Exhibition, Bakutel (May, 2013)

“96 th Anniversary of Establishment of Emergency Investigation Commission”, International Conference, State Commission on Valuation of Loss and Casualties Occured During Nagorny Karabakh Conflict under The Cabinet of Ministers of Azerbaijan Republic;

“Defence Industry” Exhibition, Baku Expo Center (September, 2014);

21st Azerbaijan International Food Industry Exhibition, Baku Expo Center (May 21-23, 2015)

The 22nd international Caspian Oil and Gas Exhibition and Conference, Baku Expo Center

(May 21-23, 2015)

140th anniversary of Azerbaijan Press and Baku 2015 European Games, The State Commission for Valuation of Loss and Casualties Occured During Nagorny Karabakh Conflict under The Cabinet of Ministers of Azerbaijan Republic (july 22, 2015);

**AITF 2018 – 17thAzerbaijan International Travel & Tourism Fair**

**International Labor Organization Baku Office, Self-Employment Program in the regions (as an Interpreter for 3 days’ trip in the regions of Azerbaijan Republic) October, 2017**

**The World Grambling Championship in Baku, Azerbaijan Grambling Federation (Interpreter in Opening Ceremony of World Championship) November, 2017**

**Ital Dizayn,** [Villeroy & Boch Baku](https://www.facebook.com/villeroybochbaku/) Master Class with Mr. Bera Thibault (March, 2018)

The Biggest Capoeira World Championship for 2018

(Officcial Interpreter in Opening Ceremony)

Site Inspections with German Energy Specialists in Thermal Power Plant in Mingachevir by special invitation of Azernergy Open Joint Stock Company (November 10-18, 2018)

Audit Inspection held by Foreign Specialists in Giltex (belonging to Gilan Holding) as Interpreter during the meetings and site visits

Participation in 13th Azerbaijan International Education Exhibition Edu-Expo from the 10th to the 12th of October, 2019

Presentation Ceremony King Salman Technology Park, December 5, 2019 in Baku Business Center, Interpreter (Consecutive - Simultaneous)

ASK Shoe Factory, Technical Inspection of DESMA shoe making equipment, Interpreter (Consecutive), December 13, 2019

**ADDITIONAL SKILLS**

Excellent communication and organizational skills;   
Proficiency with Microsoft Office Suite;  
Acute attention to detail   
Commitment to excellence and high standards   
Ability to manage priorities and workflow, manage multiple tasks simultaneously;   
Excellent interpersonal skills;   
Ability to deal effectively with a variety of individuals at all organizational levels;   
Good judgment with the ability to make timely and sound decisions;   
Creative, flexible, and innovative team player;   
Ability to communicate professionally and effectively in person, on the phone, electronically, or through other means to individuals and groups;   
Sensitivity to confidential information;   
Ability to understand and respond to a diverse population;